



December 2006

PMO SIG Local Interest Group Meeting - Minutes

Main Topic: Running Effective Meetings presented by Tony Del Busso

Agenda

1. Welcome & Introductions
 - We added a few new participants this month: Kevin Gaffney and Bob Hyland. Welcome!
2. Member Announcements
 - Job opportunities (within our companies, industries, etc.)
 - Citigroup, in Englewood Cliffs, NJ is looking for a PM with datacenter experience. However, the hours are “terrible”
 - In general, people are seeing more and more job listings with PMP as a requirement
 - On Monster.Com, you can create “agents” to help bring relevant job postings to your immediate attention
 - Tools – Project, time management, specialty, ...
 - You can go to <http://www.dowdellconsultingservices.com> to get lots of helpful templates regarding risk management. This site is owned and run by the chapter’s own Linda Dowdell.
 - Articles of Interest
 - Look for interesting “Leadership” magazine that was mailed out in December by PMI
 - Other meetings/seminars of interest
 - Gus expressed an interest in learning more about scrum
3. Success (or Blunder) of the Month
 - Edmund shared his experience with IVR (Interactive Voice Response) technology-related project. With only days to go before going live, then team discovered, almost too late, that the system would not dial out! The lesson learned was the importance of documentation. There should have been a clear, functional specification document.
4. Problem/Challenge of the Month
 - Again, Edmund shared his challenge with getting customers (i.e. project stakeholders) to respond. Even though he makes multiple attempts to contact them, they simply don’t respond. Then, they complain that “You don’t try hard enough”. What to do? – Maude suggested taking the “upside-down U” approach. That is, getting your boss to contact the customer’s manager to get them to respond. Escalation. Bob offered up a similar suggestion, except his involved going straight to the customer’s manager, not involving your own.
5. Main Topic
 - Tony Del Busso presented “Effective Meetings”.

Other Topics

1. The topic planned for January is “Motivation Techniques”, by Edmund Oshanan.

December 14, 2006
7:45 - 8:45 PM

Chair: Gus Sanchez
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