

PMO SIG April 2012 Meeting Summary

Planning Topic: PMO SIG Running June 2012 PMI Westchester Chapter Meeting

Review of status of Three Part Meeting Concept

1. The Introduction Team has prepared content which addresses “What is a PMO”.
2. Group breakouts -- Game Show / Family Feud Team produced and Carol Gingold distributed and collected the survey at this chapter meeting with the results turned over to David Morgen to tally.
3. The Conclusion Team is producing a slide deck with Myra Rodriguez indicating she is obtaining additional resources.
 - a. PMO SIG Decision – to keep it simple “Certificate of PMO Excellence” and group photo of winning team.
 - ▶ David Morgen will consolidate over-all slide deck
4. Additional actions considered
 - a. With Antuns being the site of the next meeting, Richard Loeb recommended doing a dry run in the larger meeting room.
 - b. While a microphone and slide projector is usually part of the meeting it was agreed that the logistics of who does what when, where in the room with a simple run through of content is wise.
5. Appropriate “blurbs” announcing the meeting have been put in place
 - ▶ David Morgen will communicate to Chapter meeting planners our desire do a short dry run in the larger room following the main presentation.

Main Topic: PMO Lifecycle, Part 2 – Sustaining the PMO (Continued)

The PMO must keep relevant and offer value.

- The PMO should address the verticals in a company and not just address for example web applications and security but be relevant to projects centered on M & A or other specific work.

- The PMO is subject to executive management challenges based on use of money in operations.
- The PMO can achieve great value as the place for institutional knowledge.
- The ability of the PMO to market itself properly and show others:
here are the numbers and here is why it matters.
- It can be sometimes more difficult to sustain the PMO if the executive sponsor is an outside person or if there are frequent changes in executive management. The sense of the attendees was that PMOs have a 2 year to 2.5 year life expectancy.

The key is to make project management and the PMO indispensable through creating value and a positive image.

Next Meeting Agenda

1. PMO SIG presentation dry run
2. How do you promote a PMO? Time permitting

Attending: Brooke Venturino, Carl Gessman, Carol Gingold, Daniel Walsh, David Kabat, David Morgen, David Rabinowitz, Dorothy Cunha, Howard Paul, Jason Jones, Louis Kural, Mayra Rodriguez, Patrick Tamowski, Richard Loeb

April 17, 2012
Royal Palace Restaurant
8:00 – 9:00 PM

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